



HIGH TOUCH AREAS TO DISINFECT DAILY

- Patient chairs (including armrests and headrests)
- Drawer, cabinet, and door handles
- Faucets and sinks
- X-ray equipment
- Keyboards, mice, phones, and other electronics
- Reception desk
- Light switches

DAILY CLEANING TASKS

- Vacuum or sweep all floors
- Empty waste bins
- Wipe down all hard surfaces
- Refill soap and paper towel dispensers
- Spot clean walls
- Clean and disinfect restrooms

WEEKLY CLEANING TASKS

- Mop all hard surface floors
- Vacuum all carpeted areas
- Clean windows and other glass surfaces
- Dust ceiling and all surfaces above shoulder level
- Clean and disinfect trash bins

MONTHLY CLEANING TASKS

- Check all lights for replacements
- Clean and disinfect refrigerator
- Clean all window screens

