

# The Ultimate Academic Summer Cleaning Checklist

As summer approaches and students and staff prepare for a well-deserved break, schools and universities need to make certain their facilities are clean and ready for the upcoming year. A thorough cleaning and maintenance plan will help create a healthy environment for everyone to return to. Use this checklist as your guide through the essential tasks.

## General Cleaning:

- Clean and disinfect all surfaces, including floors, walls, ceilings, and furniture.
- Remove any graffiti or markings on walls and surfaces.
- Clean windows, mirrors, and glass surfaces.
- Dust all surfaces, including blinds, light fixtures, and air vents.
- Clean and disinfect restrooms, including toilets, sinks, and showers.
- Clean and disinfect all kitchen or food preparation areas, including appliances and countertops.
- Remove all trash and recycling from the facility.

## Floor Cleaning:

- Vacuum all carpeted areas, including classrooms, offices, and common areas.
- Strip and wax all hard surface floors, including hallways and common areas.
- Deep clean all carpets and rugs using hot water extraction or other appropriate methods.
- Polish and buff hard surface floors, including gymnasiums and athletic facilities.

## Outdoor Areas:

- Power wash all sidewalks, entrances, and outdoor play areas.
- Clean and disinfect outdoor furniture, including picnic tables and benches.
- Remove any debris or litter from outdoor areas, including playgrounds and athletic fields.

## Miscellaneous:

- Inspect and clean all HVAC systems, including air ducts and filters.
- Test and inspect all fire safety systems, including smoke detectors and extinguishers.
- Inspect and clean all lighting fixtures and replace any burnt-out bulbs.
- Inspect and repair any damage to walls, floors, or ceilings.
- Test and inspect all plumbing fixtures, including faucets and toilets.

Addressing these tasks will ensure your school is clean, safe, and ready for a new academic year. Contact our experts for help developing a custom cleaning plan tailored to your school's unique needs, and guarantee a healthy environment for students, faculty, and staff.